

Name of Meeting: Patient Participation Group Meeting			
Meeting date	05/12/2016	Minutes reference	No.12
Special provisions	None		



Attendance

Oluchi Uduku	OU(Chair & Minutes)
Neeta Patel	NP
Peter Manley	PM
Eudeane Joseph	EJ

Apologies

Ngozi Uduku	NU
Reita Mohamed	RM
Peter Manley	PM
Barbara Veale	BV
Anna Pattenden	AP
Clifton Hunnigan	CH

1	Introductions	Action
1.1	OU welcome all attending. Introductions and apologies were noted.	Note
2	Minutes of the Last Meeting	
2.1	Read and agreed	Note
3	Update on events at the surgery	
3.1	<p>Rebranded Website</p> <p>OU informed the PPG that WHC had now rebranded its website. It is now more user-friendly and dynamic. It is possible to complete the Friends & Family Test from the site and our CQC & QOF ratings are now clearly visible on the site. Registering, booking appointments, ordering repeat prescriptions and viewing records are also available through the "Patient Access Link" on the website.</p> <p>The site will continue to be developed with links to the "Health Help Now" & NHS Choices Website where patients can access information about keeping healthy and treating minor ailments.</p>	Note

3.2	<p>ETTF (Former NHSE Bid) – General Practice Infrastructure Fund) & IGLR (London Region Improvement Grant Expression of Interest)</p> <p>OU informed the PPGs that WHC did not win the ETTF Bid. This had been won by Lewisham CCG Integrated Primary Care Hub (N2). The Hub was included in the Local Estate Strategy as part of the CCG priorities. It has not been fully scoped at this point and is likely to be developed as part of joint working on One Public Estate. It is supported by Lewisham local authority partners and has been approved through the CCG governance.</p> <p>Clinical services are to be operated out of the hubs across the Borough, but the LHCP Board has been tasked with developing the concept. Various descriptions do exist, but it is very early days. The description includes providing a base for GPs working at scale, i.e. mergers, space for community pharmacy, community nursing, community mental health teams, a range of diagnostics, outpatient facilities including: acute oncology, minor injuries, dressings and immunizations, leg ulcer clinic, diabetes clinics, midwifery, potentially Primary Care 8/8 service. These all still require full scoping.</p> <p>OU told the PPG that WHC awaits the outcome of the IGLR (London Region Improvement Grant Expression of Interest) Bid which it also applied for. Hopefully this will be positive and eventually the surgery extension will be built.</p>	Note
3.3	<p>Salaried GP Recruitment</p> <p>OU informed the PPGs team that Dr Abena Adjepong will be joining WHC in January 2016. This doctor will be doing 6 sessions a week which hopefully will help the appointment access.</p>	Note
3.4	<p>New Practice Nurse</p> <p>The PPG was informed that the surgery would also be employing a new Practice Nurse in early February 2017.</p>	Note
4	Discussion on additional improvements to be made at the practice	
4.1	<p>Practice Newsletter</p> <p>The introduction of a Practice Newsletter was discussed and the PPG felt that this was a good idea proposing one be published every quarter. It will be available at reception and from the Website in January 2017.</p>	Note
5	Partnership	
5.1	<p>OU updated the PPG on the progress of the partnership arrangements at the practice. WHC still awaits approval from NHSE and will keep the group</p>	

	updated.	Note
6	AOB	
6.1	Unfortunately the practice was unable to host one of the GP's to speak on a clinical topic. This will hopefully be achieved at the next PPG Meeting	Note
7	Date of Next Meeting	
7.1	Monday 06 March 2017 Time: 6:30pm Venue: Woodlands Health Centre	Note

PPG FUTURE MEETING DATES: (First Monday of every Quarter)

DATE	DAY	MONTH
06.03.2017	MONDAY	MARCH
05.06.2017	MONDAY	JUNE
04.09.2017	MONDAY	SEPTEMBER
04.12.2017	MONDAY	DECEMBER